

# SAUK PRAIRIE POLICE COMMISSION MINUTES

December 13, 2023

Sauk City & Prairie du Sac

1. **Call to order:** This meeting was called to order on December 13, 2023 at 6:01pm by Paul Dietmann.
2. **Roll Call:** Present: Dietmann, Bender, Schmidt, Erickson, Bare (arrived at 6:13pm)  
Excused: Fritsch
3. **Additions/Changes to Agenda:** Motion by Erickson, 2<sup>nd</sup> by Bender to approve the agenda.  
4 Ayes, 0 Nays. Motion carried.
4. **Approve/Deny Minutes from Previous Meeting:** Motion by Schmidt, 2<sup>nd</sup> by Bender to approve November 8, 2023 regular meeting minutes. 4 Ayes, 0 Nays. Motion carried.
5. **Approve/Deny Payment of Bills:** Motion by Schmidt, 2<sup>nd</sup> by Erickson to approve the payment of bills. 4 Ayes, 0 Nays. Motion carried.
6. **Citizen Comment:** None.
7. **Reports**
  - a. **Officer Report:** None.
  - b. **Management:**
    - i. **Activity Reports for November:** Activity reports were reviewed and questions answered by Chief Sherman. Chief informed the Commission that the draft audit was received this week and will be available for the next meeting. A Cop for Kids shopping was done on Tuesday for 47 children. The FBI LEEDA training is being held here this week. This is our first large training in our new facility. Chief informed the Commission that he received information on a new neighborhood development that will be added in the future to our community that could bring 800 to 1000 new residents. This may have an impact on our agency and may need to be discussed in the future.
  - c. **Finance Reports:** Chief Sherman reviewed and explained the finance reports through the end of November.
8. **Old Business:**
  - a. **Discussion/Possible Action: Squad Update/Funds:** The squad car that was ordered early in 2023 will not be available until 2024. The Auditor has recommended amending the budget to carry the money from 2023 to the new budget for 2024. The Capital Budget for 2024 will have Capital Funds Reserved from Previous Year in the revenue section and the Autos and Community Eq-Squads in the purchases sections will be increased to include the

amount carried over from 2023. Motion by Bender, 2<sup>nd</sup> by Erickson to approve the amendment to the proposed 2024 Capital Budget. 4 Ayes, 0 Nays. Motion carried.

- b. Discussion/Possible Action: Adopt 2024 Budget:** Chief reported that there have been no changes to the 2024 proposed budget by the villages. Motion by Bender, 2<sup>nd</sup> by Schmidt to approve the 2024 Operating Budget and the Amended 2024 Capital Budget from the previous agenda item. 4 Ayes, 0 Nays. Motion carried.
- c. Hiring Update:** Lieutenant Griffin updated the Commission. There have been 17 applications and 8 of them have academy. Interviews will be scheduled for January and will plan to interview all 8 that have academy.

## 9. New Business:

- a. Officer Mosley Life Saving Award:** Chief Sherman presented a Life Saving Award to Officer Tyler Mosley for his actions administering Narcan and saving the life of a toddler.
- b. Discussion/Possible Action: Officer Wilhelm Probation:** Chief explained to the Commission due to performance issues it is recommended that we extend Officer Wilhelm's probationary period until May 15<sup>th</sup>, 2024. We will need to sign an MOU with WPPA to have that approved by the union. Motion by Erickson, 2<sup>nd</sup> by Bare to approve the extension of Officer Wilhelm's probationary period until May 15<sup>th</sup>, 2024. 5 Ayes, 0 Nays. Motion carried.

**10. General Discussion:** None.

## 11. Communications

- a. Review Thank You Letters:**
  - 1. Stepping On
  - 2. Bill & Betty Frey

**12. Committee Reports:** None.

## 13. Future Agenda Items:

- a.** Interviews/Hiring Process
- b.** Squad Car Update
- c.** Audit

**14. Adjourn:** Motion by Bender, 2<sup>nd</sup> by Bare to adjourn meeting at 6:35pm. 5 Ayes, 0 Nays. Motion carried.

Respectfully submitted,  
Jennifer Evert