

SAUK PRAIRIE POLICE COMMISSION MINUTES

January 11, 2023

Sauk City & Prairie du Sac

1. **Call to order:** This meeting was called to order on January 11, 2023 at 6:00pm by John Fritsch.
2. **Roll Call:** Present: Erickson, Schmidt, Fritsch, Bare
Absent: Dietmann (excused), Bender (excused)
3. **Additions/Changes to Agenda:** Motion by Erickson, 2nd by Schmidt to approve the agenda. 4 Ayes, 0 Nays. Motion carried.
4. **Approve/Deny Minutes from Previous Meeting:** Motion by Schmidt, 2nd by Erickson to approve December 14, 2022 regular meeting minutes. 3 Ayes, 0 Nays, Fritsch abstained. Motion carried.
5. **Approve/Deny Payment of Bills:** Motion by Erickson, 2nd by Bare to approve the payment of bills. 4 Ayes, 0 Nays. Motion carried.
6. **Citizen Comment:** None.
7. **Reports**
 - a. **Officer Report:** None.
 - b. **Management:**
 - i. **Activity Reports for December:** Activity reports were reviewed and questions answered by Chief Sherman. Traffic grant dates for December were not good dates due to the weather so there were not a lot of citations issued. Chief Sherman went over the Use of Force report that he handed out to the Commission. All questions were answered and the empty hand control technique was demonstrated for the Commission.
 - c. **Finance Reports:** Chief Sherman reviewed and explained the finance reports through the end of December.
8. **Old Business:**
 - a. **Update Re: New Police Station:** Chief Sherman updated the Commission on the new police station. The generator is scheduled to be here this month but Chief has not heard anything on a delivery date. We are not sure how much diesel the new generator will use every month. There are still a few minor problems that we are working through at the new police station.

- b. Update Re: Hiring Process:** Made a conditional offer to Justin Wittenburg pending his medical and psych exams. No offer was offered to the other candidates. Ashely Dostalek was hired for a part-time position and has begun her field training. The hiring process was reopened last week.
- c. Discussion Possible Action Re: Wellness Checks.** Chief Sherman presented information on implementing an annual mandated Wellness Check Program for employees. Chief supplied the Commission with copies of the Reedsburg Police Department's policy and a copy of the Lexipol Wellness Program draft policy. These policies will be combined to create a policy for the Sauk Prairie Police Department. All questions were answered. Motion by Erickson, 2nd by Fritsch to move forward with creating the policy for the Wellness Check Program and to pay up to \$200 per employee for 2023 with the possibility of negotiating a lower price. 4 Ayes, 0 Nays. Motion carried. Chief Sherman will present a copy of the Wellness Check Program's policy to the Commission at the next meeting.
- d. Discussion Possible Action Re: License Plate Readers.** Chief Sherman presented a policy example for Flock License Plate Readers. Motion by Erickson, 2nd by Fritsch to purchase 2 cameras using equipment funds out of the Capital Budget. 4 Ayes, 0 Nays. Motion carried. Chief Sherman will present a copy of the License Plate Reader Policy to the Commission at the next meeting.

9. New Business:

- a. None.**

10. Consideration of moving into closed session pursuant to Wisconsin State Statute 19.85(1)(c) for the purposes of considering employment, promotion, compensation, or performance evaluation data of any Commission Employee, in particular to consider:

- a. Personnel Matters**

Motion by Schmidt, 2nd by Erickson to move into closed session.

Roll Call: Ayes: Erickson, Schmidt, Fritsch, Bare

Nays:

Motion carried.

11. Return to Open Session for Discussion and Possible Action on any Matter Discussed in Closed Session. Motion by Erickson, 2nd by Schmidt to return to open session.

Roll Call: Ayes: Erickson, Schmidt, Fritsch, Bare

Nays:

Motion carried.

- a. Discussion/Possible Action Re: Personnel Matters.**

None.

12. General Discussion: None.

13. Communications

a. Review Thank You Letters:

1. Bill Dettman
2. Molly Williams
3. Donation by Recobs

14. Committee Reports: None.

15. Future Agenda Items:

- a. LPR (License Plate Reader)
- b. Wellness Checks

16. Adjourn: Motion by Erickson, 2nd by Bare to adjourn meeting at 7:30pm. 4 Ayes, 0 Nays.
Motion carried.

Respectfully submitted,
Jennifer Evert