

SAUK PRAIRIE POLICE COMMISSION MINUTES
March 10, 2021 Virtual/In Person Meeting
Sauk City & Prairie du Sac

1. **Call to Order:** This meeting was called to order on March 10, 2021 at 6:00 p.m.
2. **Roll Call:** Present: Dietmann, Shaw, Bender, Schmidt & Fritsch. Erickson excused
3. **Additions/Changes to Agenda:** Chief Strunz pointed out that the agenda item 7 (b)(1) should be activity reports for February and not January. Motion by Schmidt, 2nd by Fritsch to approve the agenda with the change mentioned by Strunz. 5 Ayes, 0 Nays, Motion carried.
4. **Approve/Deny Minutes from previous meeting:** Motion by Shaw, 2nd by Schmidt to approve the minutes from the previous meeting on February 10th, 2021. 5 Ayes, 0 Nays, Motion carried.
5. **Approve/Deny Payment of bills:** Motion by Fritsch, 2nd by Shaw to approve the payment of bills. 5 Ayes, 0 Nays, Motion carried.
6. **Citizen Comment:** None.
7. **Reports**
 - a. **Officer Reports:** None
 - b. **Management:**
 1. **Activity Reports for January:** The reports for January were reviewed with discussion about restraining order violations and 911 abandoned. Chief Strunz discussed and explained
 - c. **Finance Reports:** Chief Strunz stated that there were no finance reports and that they would be made available next month.
8. **Old Business:**
 - a. **Update Re: New Police Department**
 1. **Update Re: WPPI Solar Grant:** Chief Strunz stated that the WPPI Solar grant has been awarded to the police commission in the amount of \$15,000. Strunz did discuss the two options for solar. 24KW system approx \$38,000 with the larger 89KW system at approx \$178,000. Strunz discussed the benefits of the systems with discussion following. The commission stated they would move forward with solar and accept the grant. More discussion to follow during upcoming meetings
 2. **Update Re: Town Hall Meeting:** Chief Strunz and the commission agreed to push back the Town Hall Meeting due to ongoing scheduling issues and the building project.
 3. **Update Re: Hiring Process:** Discussion to suspend the written examination for new officer hire due to the pandemic. Interviews to be held in April.
9. **New Business:**
 - a. **Discussion and possible action re: project award and authorization to proceed into a contract with the low qualified bidder for the construction of the new Sauk Prairie Police Station.**

Carter Arndt of MSA did discuss the bid opening. Arndt stated that the bids ranged from \$5.5 to \$6.8 million. Arndt stated that the low bid was from Kramer Brothers. Arndt stated that the bid including all of the alternate items was \$640,000 below anticipated total budget.

Motion by Fritsch to award project base bid and alternate items 1-6 to Kramer Brothers. 2nd by Schmidt 5 Ayes, 0 Nays. Motion carried

- 10. Consideration of moving into closed session pursuant to Wisconsin State Statute 19.85(1)(c) for the purposes of considering employment, promotion, compensation, or performance evaluation data of any Commission Employee, in particular to consider:**
Motion to move to closed session by Schmidt, 2nd By Shaw. Roll call vote 5Ayes, 0 Nays
- a. The notice of retirement of Lieutenant Travis Hilliard**
Discussion
 - b. The notice of appointment of Sergeant Josh Sherman to Interim Lieutenant and setting compensation**
Discussion
 - c. The notice of appointment of Officer David Griffin to Interim Sergeant and setting compensation**
Discussion
 - d. Julie Smith compensation**
Discussion
- 11. Return to open session for discussion and possible action on any matter discussed in closed session**
Motion by Schmidt with 2nd by Shaw to return to open session. Roll call vote 5 Ayes, 0 Nays
- a. Accept notice of retirement of Lieutenant Travis Hilliard**
Motion by Fritsch to accept the retirement of Travis Hilliard as discussed in closed session 2nd by Shaw
5 Ayes 0 Nays
 - b. Approve/deny the appointment of Sergeant Josh Sherman to Interim Lieutenant and set compensation**
Motion by Schmidt to accept the appointment of Sgt. Josh Sherman to interim Lieutenant and compensation as discussed in closed session. 2nd by Fritsch 5 Ayes 0 Nays
 - c. Approve/deny the appointment of Officer David Griffin to Interim Sergeant and set compensation**
Motion by Shaw to accept the appointment of Officer David Griffin to interim Sergeant and compensation as discussed in closed session. 2nd by Schmidt 5 Ayes 0 Nays
 - d. Discussion/possible action re: Julie Smith compensation**
Motion by Fritsch 2nd by Schmidt to increase the wage for Julie Smith as discussed in closed session 5 Ayes 0 Nays
- 12. Communications:**
- a. Review Thank You Letters:** There was one thank you letter.
- 13. Committee Reports:** There were no committee reports.
- 14. Future Agenda Items:**
- a. New Police Department
 - b. Life Saving
- 15. Adjourn:** Motion by Schmidt, 2nd by Fritsch to adjourn meeting at 7:30 p.m. 5 Ayes, 0 Nays. Motion carried.