

SAUK PRAIRIE POLICE COMMISSION MINUTES

November 10, 2021

Sauk City & Prairie du Sac

1. **Call to order:** This meeting was called to order on November 10, 2021 at 6:00pm by President Dietmann.
2. **Roll Call:** Present: Dietmann, Erickson, Schmidt, Fritsch, Bender, Bare
3. **Additions/Changes to Agenda:** Motion by Bender, 2nd by Fritsch to approve the agenda. 6 Ayes, 0 Nays. Motion carried.
4. **Approve/Deny Minutes from Previous Meeting:** Motion by Erickson, 2nd by Schmidt to approve October 13, 2021 regular meeting minutes. 6 Ayes, 0 Nays. Motion carried.
5. **Approve/Deny Payment of Bills:** Motion by Fritsch, 2nd by Bender to approve the payment of bills. 6 Ayes, 0 Nays. Motion carried.
6. **Citizen Comment:** None.
7. **Reports**
 - a. **Officer Report:** CSO Kim Silva introduced herself to the Commission. Chief Strunz informed the Commission that Silva is bilingual and the service is excited to have her here. She is hoping to start academy in 2022. Her responsibilities are parking violations, snow removal violations and other small nuisance ordinance violations.
 - b. **Management:**
 - i. **Activity Reports for October:** Activity reports were reviewed and questions answered.
 - ii. **Update New Website:** Website is up and running as of Monday. All officer and staff information has been updated. Crash reports are now on the website. Discussion was had regarding an email address on the website for the Police Commission so that the public has access to the Commission.
 - c. **Finance Reports:** Lieutenant Sherman reviewed and explained the finance reports through the end of October.
8. **Old Business:**
 - a. **Update Re: New Police Station:** Lieutenant Sherman discussed the progress of the new building. Drywall is scheduled to start next week. Fire suppression is being installed this week. Paint should be starting at the end of December. A tour for the Commission was discussed.

9. New Business:

- a. Discussion Possible Action Re: Items for Disposal.** The list of items for disposal was explained and reviewed. They will be placed on Wisconsin Surplus Online Auction site. Motion by Erickson, 2nd by Schmidt to approve the listed items for disposal. 6 Ayes, 0 Nays. Motion carried.
- b. Discussion Possible Action Re: Chief Recruitment.** The process of recruiting a Chief was discussed. Chief Strunz has talked to Alan and Heidi from the Villages and they are willing to receive the applications and help out with the process. Chief Strunz was asked to write out the hiring process and timeline in detail for the Commission to review and possibly approve at the next meeting.
- c. Discussion Possible Action Re: SEPA Contract.** The Commission reviewed the contract between SEPA and the Police Commission for a feasibility study of a microgrid project for the new police station. Chief Strunz explained the contract and answered questions. Motion by Bender, 2nd by Schmidt to approve the SEPA contract for the study and to pay for the study using grant money. 6 Ayes, 0 Nays. Motion carried.

10. Communications:

- a. Review Thank You Letters:** Renee

11. Committee Reports: None

12. Future Agenda Items:

- a.** New Police Station
- b.** Chief Recruitment
- c.** Update from the School Resource Officer
- d.** Budget adoption

13. Adjourn: Motion by Schmidt, 2nd by Erickson to adjourn meeting at 6:58pm. 6 Ayes, 0 Nays. Motion carried.

Respectfully submitted,
Jennifer Evert