

## SAUK PRAIRIE POLICE COMMISSION MINUTES

November 8, 2023

Sauk City & Prairie du Sac

1. **Call to order:** This meeting was called to order on November 8, 2023 at 6:01pm by Paul Dietmann.
2. **Roll Call:** Present: Dietmann, Bender, Schmidt, Fritsch, Erickson, Bare (arrived at 6:12pm)
3. **Additions/Changes to Agenda:** Motion by Bender, 2<sup>nd</sup> by Fritsch to approve the agenda. 5 Ayes, 0 Nays. Motion carried.
4. **Approve/Deny Minutes from Previous Meeting:** Motion by Schmidt, 2<sup>nd</sup> by Fritsch to approve October 11, 2023 regular meeting minutes. Erikson abstained. 4 Ayes, 0 Nays. Motion carried.
5. **Approve/Deny Payment of Bills:** Motion by Bender, 2<sup>nd</sup> by Erickson to approve the payment of bills. 5 Ayes, 0 Nays. Motion carried.
6. **Citizen Comment:** None.
7. **Reports**
  - a. **Officer Report:** None.
  - b. **Management:**
    - i. **Activity Reports for October:** Activity reports were reviewed and questions answered by Chief Sherman. The number of truancy citations was discussed. Chief informed the Commission of recent events. There was a call for a 1 year old that had overdosed in Columbia County. One of our officers responded, administered Narcan and the child responded and was taken by ambulance. The Nancy Baker claim has been settled with our insurance company. There is an active situation on Washington Street in Prairie du Sac tonight where a pipe bomb was found by a family member who was cleaning out the home of a deceased individual. All officers are on scene. The annual audit is not yet complete and available from Johnson Block.
    - ii. **Flock Demo:** Lieutenant Griffin gave a demonstration of the new Flock camera system and answered questioned.
  - c. **Finance Reports:** Chief Sherman reviewed and explained the finance reports through the end of October.
8. **Old Business:**
  - a. **Budget Update:** The budget has been presented to both Villages and should be passed by the end of the month. There was an error on the budget, found by the Village of Sauk City, so a decrease was made of \$7,865 to the budget. The 2024 budget will be presented next month for the Commission to adopt.
  - b. **Internal Review:** Chief Sherman explained the internal review and the legal advice that was given for the December of 2022 incident that caused two officers to be put on

administrative leave step by step. Chief Sherman also explained that as soon as the court proceedings are complete the internal review can be released and the appeal process that could follow.

- c. **Discussion/Possible Action Re: Comprehensive Analysis Consultant:** Chief Sherman presented an RFP at the request of the Commission. The RFP was discussed. Discussion was had regarding the culture of the agency and what information the Commission would like to receive as part of the analysis. The Commission decided that it is not ready to go out for proposals and no action will be taken at this time.
- d. **Hiring Update:** Lieutenant Griffin reported to the Commission that they have received 3 applications and the applicants do not have academy. The process is currently open until November 15<sup>th</sup> and we will extend the process out another month.
- e. **Discussion/Possible Action: Squad Update:** Chief Sherman informed the Commission that the new squad that was ordered earlier this year now has a production date of the last week of this year. Discussion was had regarding holding the money over to next year from this year for payment of this squad. The car for next year will be ordered in February. No action will be taken until the Auditor informs us of what we have to do to hold the money until next year for this year's squad.

**9. New Business:**

- a. None.

**10. General Discussion:** None.

**11. Communications**

- a. **Review Thank You Letters:** None.

**12. Committee Reports:** None.

**13. Future Agenda Items:**

- a. Budget Update
- b. Squad Car
- c. Hiring Process

**14. Adjourn:** Motion by Bender, 2<sup>nd</sup> by Bare to adjourn meeting at 8:08pm. 6 Ayes, 0 Nays. Motion carried.

Respectfully submitted,  
Jennifer Evert