

SAUK PRAIRIE POLICE COMMISSION MINUTES

October 11, 2023

Sauk City & Prairie du Sac

1. **Call to order:** This meeting was called to order on October 11, 2023 at 6:01pm by Paul Dietmann.
2. **Roll Call:** Present: Dietmann, Bender, Schmidt, Fritsch, Bare
Excused: Erickson
3. **Additions/Changes to Agenda:** Motion by Bender, 2nd by Fritsch to approve the agenda.
5 Ayes, 0 Nays. Motion carried.
4. **Approve/Deny Minutes from Previous Meeting:** Motion by Schmidt, 2nd by Fritsch to approve September 13, 2023 regular meeting minutes. 5 Ayes, 0 Nays. Motion carried.
5. **Approve/Deny Payment of Bills:** Motion by Bender, 2nd by Bare to approve the payment of bills.
5 Ayes, 0 Nays. Motion carried.
6. **Citizen Comment:** John Schmidt had a citizen ask about extra police patrol at bar time for the municipal parking lot in downtown Sauk City. Chief will remind the officers to be present during that time.
7. **Reports**
 - a. **Officer Report:** None.
 - b. **Management:**
 - i. **Activity Reports for September:** Activity reports were reviewed and questions answered by Chief Sherman. The Flock cameras audit report for the tests was shown to the Commission and explained. Next month Chief will show the Commission the Flock camera system. Officer Wilhelm had a squad versus coyote accident on Highway 12 coming back from the jail. On September 15th an individual was reported entering vehicles around 3am. The responding officer tried to get him to stop running away. The individual was tased after repeatedly reaching into the waistband while running from the officer making it look like there was a weapon. There were no injuries and the individual was taken to jail. Lieutenant Griffin informed the Commission that the hiring process was opened up last Friday and will run until November 15th.
 - c. **Finance Reports:** Chief Sherman reviewed and explained the finance reports through the end of September.
8. **Old Business:**
 - a. **Budget Update:** Chief has presented the budget to both villages. The Village of Sauk City has another finance committee meeting on October 24th. Chief will update the Commission at the next meeting once he hears from the villages.

9. New Business:

- a. Discussion/Possible Action Re: Department Handguns:** Chief explained to the Commission the need to look at 9mm handguns instead of the 40 caliber. The newest handgun in our department was purchased in 2013. The cost to outfit the department with 18 new handguns with sights and holsters would be \$12,124.44 with the trade-in of all the department 40 caliber handguns. We would like to have this done and paid for in the 2023 budget year to be applied to police equipment. Motion by Schmidt, 2nd by Bender to approve the purchase of 9mm handguns with sights and holsters for the department. 5 Ayes, 0 Nays. Motion carried.
- b. Discussion/Possible Action Re: Justin Wittenburg Resignation:** Chief presented the resignation from Justin Wittenburg. He accepted an offer from Adams County. His last day was September 22, 2023. Motion by Bender, 2nd by Fritsch to approve Justin Wittenburg's resignation. 5 Ayes, 0 Nays.
- c. Discussion/Possible Action Re: Comprehensive Analysis Consultant:** Chief informed the Commission that he reached out to retired Chief Mark Schauf to see if he would be willing to perform the analysis of the department and he declined the offer at this time. The Commission requested that Chief put together an RFP with the defined scope of assessing policies, procedures and culture of the whole department. This will be discussed at the next meeting.

10. General Discussion: None.

11. Communications

- a. Review Thank You Letters:**
 - 1. Leah Ederer, MD
 - 2. Habitat for Humanity

12. Committee Reports: None.

14. Future Agenda Items:

- a.** Budget Update
- b.** Comprehensive Analysis Consultant
- c.** Hiring Process

14. Adjourn: Motion by Bender, 2nd by Bare to adjourn meeting at 6:47pm. 5 Ayes, 0 Nays. Motion carried.

Respectfully submitted,
Jennifer Evert